

Commissioning & Notarization *Guide*

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Reader Acknowledgement



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What documents can be notarized online?

As per the *Notaries Act* and the *Commissioner for Taking Affidavits Act* all documents cannot be notarized online however there are a list of documents that **CAN** be notarized online indicated below.

CAN BE NOTARIZED ONLINE

- Oaths, Affidavits, Solemn Affirmations and Declarations
- Property Documents
- Service Ontario/Ministry of Finance Documents. Immigration, Refugees & Citizenship Canada Forms
- Statutory Declarations
- Passports - In Lieu of Guarantor Form
- Ontario Court Forms (including Form 35.1: Affidavit in Support of Claim for Custody or Access, Form 35.1A: Affidavit - Child Protection Information)
- OSAP Affidavits
- Insurance Claims
- Professional Accreditation
- Sworn Statement for a Family Gift of a Used Motor Vehicle and other Vehicle Ownership Transfer documents
- Last Will and Testaments
- Birth certificate corrections
- Powers of Attorney
- Consent to Travel Documents
- Invitation Letters
- Permanent Residency card applications
- Electronic Document Certification
- Fingerprints & Criminal Record Check Notarization/Certification
- Translated Documents



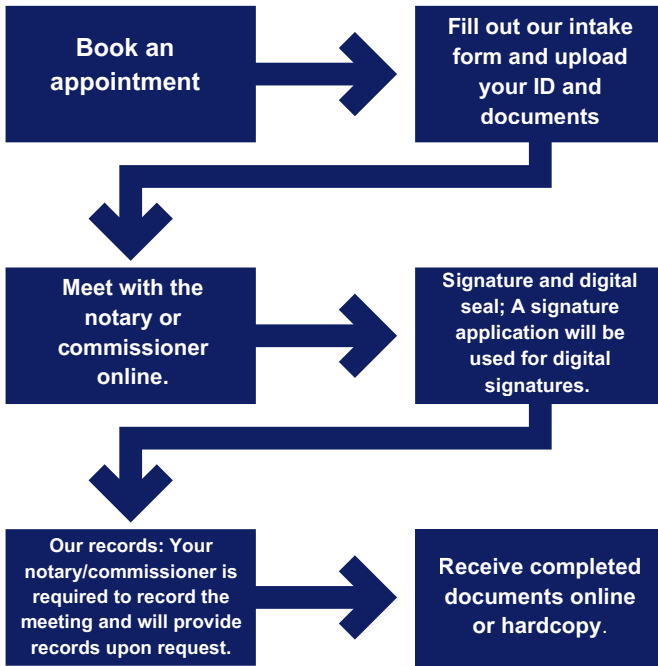
Notarization & Commissioning cont'd

CANNOT BE NOTARIZED ONLINE

- Certified True Copies of original documents
- Trusts
- Power of Attorney
- Wills
- Divorce Agreements
- Separation Agreements
- Loan Agreements



Online Notarization Process



If you require an in-person notary appointment, let us know [HERE!](#)





How do I hire a Paralegal?

1

Do your research.

Search for the paralegal that supports the type of matter you need legal support with.

2

Call or email the paralegal firm you wish to work with.

Fill out an online form, email or call to book a consultation.

3

Book a consultation.

Once you book a consultation with KingSun Law, you can prepare by putting your documents together and identifying what legal support you require.

TIP:- You may confirm the Paralegal is licenced, contact information and whether the paralegal is in good standing with the Law Society of Ontario by doing a search on the LSO directory [here](#).

**Book a consultation
with KingSun Law
HERE!**

KingSun Law is here to help!

Book a consultation with one of our Paralegal professionals today!

Visit kingsunlaw.com to learn more TIPS on how to navigate the legal system. [Book](#) your consultation with us and access more [FREE](#) guides resources.



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